

TABLE OF ACHIEVED / PLANNED RESULTS

**EXAMPLE
USE ONE TABLE PER
WORK PACKAGE:
ADD AS MANY
TABLES AS**

Reference number of the work

Insert the title and reference number as indicated in the project proposal

Indicators of achievement and or/performance as indicated in the project proposal

Insert the indicators of achievement and/or performance as indicated in the project proposal

Activities carried out to date for the achievement of this result:

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
|--|--|---|----------|-------|---|--|
| ↑ Activity number as indicated in the project proposal ↓ | ↑ Insert the activity title as indicated in the project proposal ↓ | ↑ State where and when the activity has taken/will take place ↓ | | | ↑ Provide a brief description of the activity ↓ | ↑ Insert specific indicators (qualitative and quantitative) which can help to measure the achievement of the activity result ↓ |
| | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |

Changes that have occurred in this result since the original proposal:

Insert specific indicators (qualitative and quantitative) which help measure progresses towards achieving the required result

Describe any change to the original activity plan described in the project proposal

TABLE OF ACHIEVED / PLANNED RESULTS

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| <u>Title and reference number of the work package (WP)</u> | <i>WP1 - Benchmarking analysis of the policies and legal frameworks for establishing the third mission of universities</i> |
| <u>Indicators of achievement and or/performance as indicated in the project proposal</u> | <p><i>Policies and legal frameworks in third mission activities in at least 5 EU countries and 10 EU universities presented and analysed by M5</i></p> <p><i>At least 20 policy makers in Serbia trained for third mission by M6</i></p> <p><i>Strategies and laws in RS analysed by M5</i></p> <p><i>Regulatory documents and structures analysed at 7 Serbian HEIs by M5</i></p> <p><i>Benchmarking analysis performed by M7</i></p> |

Activities carried out to date to achieve this result:

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
|-------------|---|-------------|-------------|--------------------|--|---|
| 1.1 | Analysis of EU policies and legal frameworks for establishing the third mission of universities | 15.12.2015. | 06.06.2016. | UK, IT, SI, PT, AT | IST initiated and coordinated the development of Questionnaire for mapping the policies and legal frameworks for establishing the third mission at universities for collecting necessary information on the legal framework at national level of EU countries involved in the Consortium as well as at the institutional level of ten EU institutions (2 from each EU country). IST collected 10 questionnaires and elaborated the report D1.1 Review on EU policies and legal frameworks for establishing university third mission that summarizes the findings and includes the regulation of 3 pillars of the third mission (TM) of the universities (technology transfer and innovation, continuous education and social engagement) along with recommendations for further enhancement in these fields. As such, it | <ul style="list-style-type: none"> • Questionnaire for mapping the policies and legal frameworks for establishing TM at universities developed • Legal frameworks from 5 EU countries mapped • Legal frameworks at 10 EU institutions mapped • 10 questionnaires collected • D1.1 Review on EU policies and legal frameworks for |

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| | | | | | <p>provided the basis for the benchmarking analysis carried out within Act1.5.</p> <p>5 mobilities were realized to EU partner institutions with the aim to build the capacities of Serbian HEIs to implement the third mission legal framework at their institution based on the experiences of their EU colleagues:</p> <ul style="list-style-type: none"> • Visit of the Serbian partners to the University of Maribor (18th and 19th February 2016), 13 flows • Visit of the Serbian partners to the University of Bari Aldo Moro (4th and 5th March 2016), 11 flows • Visit of the Serbian partners to the Danube University Krems (17th and 18th March 2016), 13 flows • Visit of the Serbian partners to the Instituto Superior Técnico of the University of Lisbon (14th and 15th April 2016), 11 flows • Visit of the Serbian partners to the University of Brighton (26th and 27th April 2016), 9 flows | <p>establishing university third mission developed</p> <ul style="list-style-type: none"> • 5 CB visits to EU HEIs • 57 Serbian HEIs representatives trained for TM |
| 1.2 | Policy seminar on the third mission of universities | 15.03.2016. | 04.05.2016. | RS (MEST) | <p>Policy seminar on establishment of 3M at Serbian universities was held in Palace of Serbia on 18th and 19th April 2016. Besides project partners, the policy seminar gathered representatives of Ministry of Economy, Ministry of Defence, Serbian Chamber of Commerce, Innovation Fund, Rectorates of both state and private Serbian universities, business incubators and other representatives of academic and business public in Serbia.</p> | <ul style="list-style-type: none"> • Policy seminar held • 61 participants • D1.2 Consolidated report with recommendations drawn from the presentations and discussions at Policy Seminar elaborated |

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| | | | | | <p>Apart from the presentations of achieved results and mapped legal frameworks in EU and Serbia (Act1.1, Act1.3, Act1.4), the two Round Tables were organized: “Support to the development of third mission – ministries, HEIs, regional institutions, stakeholders“ and “Development of universities’ third mission in Serbia – barriers, challenges, the way forward“.</p> <p>The conclusions and recommendations generated during the policy seminar are presented in D1.2 Consolidated report with recommendations drawn from the presentations and discussions at Policy Seminar (recommendations from EU partners’ experience, from D1.3 and D1.4 Reports, round tables, recommendations for ministries and public officials, all stakeholders, universities and their leaders, academic staff and IF4TM project).</p> | |
| 1.3 | Analysis of strategies and laws in the Republic of Serbia supporting the development of the third mission | 15.12.2015. | 15.03.2016. | RS | <p>For mapping strategies and laws in RS dealing with any of the aspects of TM and its three dimensions, Ministry for Education, Science and Technological Developed (MEST) formed the Working Group 1 (WG1) for analysis, development and improvement of strategies and laws in RS related to TM mission of universities. The members of the WG1 and their activities are defined in the Decision.</p> <p>WG1 members with the involvement of other project team members (11 authors) mapped and analyzed existing regulative related TM and its three dimensions and provided some recommendations for amendments. The results are described in D1.3 Izveštaj o postojećim strategijama i zakonima Republike Srbije (Report on existing strategies and</p> | <ul style="list-style-type: none"> • WG1 formed • D1.3 Report on existing strategies and laws in RS developed • 8 laws analysed • 4 strategies presented • IP recommendations presented |

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| | | | | | <p>laws in the Republic of Serbia):</p> <ul style="list-style-type: none"> • Laws in the Republic of Serbia regulating higher education, scientific, research and innovative activities • Laws on protection of intellectual property rights • Strategies (Strategy for development of education 2020, Strategy of scientific and technological development of the Republic of Serbia 2016-2020 “Research for Innovations”, Strategy for development of education of adults in the Republic of Serbia, Strategy of development of small and medium enterprises, entrepreneurship and competitiveness 2015-2020) • National recommendations for IP management at universities and institutes in Serbia. <p>The results of the mapping were used both for the benchmarking analysis and as inputs for the amendments of existing and development of new national legal acts related to the TM mission.</p> | |
| 1.4 | Analysis of the regulatory documents and existing structures for all three dimensions of third mission activities at seven Serbian HEIs | 15.12.2015. | 22.03.2016. | RS (Serbian HEIs) | <p>Parallel with the mapping of legal framework for TM in EU countries and HEIs, 7 Serbian HEIs institutions carried out mapping of regulatory documents and existing structures at the level of their institutions using the same Questionnaire as in Act1.1.</p> <p>Results of this activity are presented in the D1.4 Analysis of the regulatory documents and existing structures for all three dimensions of third mission</p> | <ul style="list-style-type: none"> • 7 Questionnaires collected • Regulatory documents and structures analysed at 7 Serbian HEIs • D1.4 Analysis of the regulatory documents and existing structures for all three dimensions of third |

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| | | | | | <p>activities at seven Serbian HEIs. The report includes regulatory documents, procedures and structures related to the third mission activities at seven Serbian HEIs in the areas of technology transfer and innovation, continuing education and social engagement with examples of good practice, along with a set of recommendations for the further improvements and upgrading.</p> <p>Having in mind that the Report is publically available and widely promoted, it can be also used by Serbian HEIs outside the project Consortium.</p> | mission activities at seven Serbian HEIs developed |
| 1.5 | Benchmarking analysis and recommendations | 15.03.2016. | 10.10.2016. | RS | <p>Based on the analysis of national and institutional legal frameworks in EU and RS (D1.1, D1.2, D1.3 and D1.4), the benchmarking analysis was conducted. As the results of the analysis, the D1.5 Benchmarking report was developed in order to position Serbia and its higher education institutions compared to EU examples, and to identify the gaps in this area. The Report provides insights into:</p> <ul style="list-style-type: none"> • benchmarking analysis of TM in EU Partner countries and RS, at national and institutional levels • good EU practices and TM models that could be adopted in Serbia at national and institutional levels • problems and challenges in relevant areas • recommendations on how to reduce the identified gaps between good EU practices and Serbian current practice. <p>Besides, the benchmarking analysis meeting was held at the University of Novi Sad on 24th June 2017</p> | <ul style="list-style-type: none"> • D1.5 Benchmarking report developed • Recommendations with targets and progress indicators provided • Benchmarking analysis meeting held • 23 participants at the benchmarking meeting |

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| | | | | | where the structure and progress of elaboration of the D1.5 Report were discussed and where it was agreed that each Serbian HEIs needed to provide the information on “gaps and recommendations” at their own institution having in mind the specific progress in this area. Also, it was agreed that this deliverable should be “live” and should be updated and modified during the project implementation. | |
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Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
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Changes that have occurred in this result since the original proposal:

D1.5 Benchmarking report included more comprehensive and detailed recommendations that it was planned due to the specific and different level of progress of TM activities at Serbian HEIs. Thus besides the recommendations D1.5 Report includes, identified targets and progress indicators to be used to monitor the realization of the recommended measures.

Please add as many tables as necessary

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| <u>Title and reference number of the work package (WP)</u> | WP2 - Development of legal framework for establishing the third mission of Serbian universities |
| <u>Indicators of achievement and or/performance as indicated in the project proposal</u> | <p>Consensus on revision of legal framework reached by M8</p> <p>New policies and law amendments in RS developed and adopted by M16</p> <p>New/modified university regulatory documents developed and adopted by M20</p> <p>5 CB trainings for 100 university staff by M25</p> <p>Operational Manual published by M22</p> <p>Final report on implementation of third mission by M36</p> |

Activities carried out to date to achieve this result:

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
|-------------|---|-------------|-------------|---------------|---|---|
| 2.1 | Consensus meetings on revision of legal framework and polices in Republic of Serbia | 15.04.2016. | 15.09.2016. | RS (UNI, BMU) | <p>Based on the inputs and recommendations of Act1.2, Act1.3, Act1.4 and Act1.5, two consensus meetings were organized in order to discuss the revision of existing legal framework and future development activities with relevant stakeholders (representatives of faculties, industry, SMEs, clusters and associations of enterprises, regional development organizations, etc.).</p> <ul style="list-style-type: none"> • Consensus meeting held at University of Nis (8th September 2016), with minutes • Consensus meeting held at Belgrade Metropolitan University (15th September 2016), with minutes <p>Consensus meetings contributed to the exchange of experience between WG1 and project team members on one side and stakeholders on the other side. Additionally, possible barriers in the development of third mission were defined and</p> | <ul style="list-style-type: none"> • Two consensus meetings organized • 59 participants • Minutes prepared • Consensus on revision of legal framework reached |

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| | | | | | suggestions were given how to prevent them and further improve the recommendations provided by the IF4TM reports. The meetings helped all stakeholders recognize the importance of the recommended measures which facilitated the process of amending the existing and developing new legal provisions for the third mission activities. | |
| 2.2 | Development of new policies and law amendments for establishing the third mission of Serbian universities | 15.05.2016. | Ongoing | RS | <p>Based on reports developed within Act1.2, Act1.3, Act1.4 and Act1.5, as well as the conclusions made and consensus reached on Act2.1 meetings, necessary changes were initiated in the legal acts of the Republic of Serbia.</p> <ol style="list-style-type: none"> 1. Strategy of Scientific and Technological Development of the Republic of Serbia from 2016 to 2020 – Research for Innovations was adopted in March 2016. Its development included IF4TM WG1 members (Prof. Dr. Vesna Mandic UKG, Prof. Dr. Vera Dondur MEST, Marina Vukobratovic Karan MEST), who initiated different aspect related to the development and implementation of TM at the HEIs in Serbia (development, implementation and piloting of the Proof of Concept Program (PoC), raising of the technology readiness level (TRL), Competition for best student ideas, network of Creativity Centres, mobilization of universities resources, introduction of crowd-funding). 2. Members of WG1 (Prof. Dr. Vesna Mandic UKG) and IF4TM team members (Prof. Dr. Goran Stojanovic, Dr. Jelena Filipovic, Prof. Dr. Dragan Domazet, Daniela Zlatic Sutic) and | <ul style="list-style-type: none"> • Strategy of Scientific and Technological Development of the Republic of Serbia 2016 to 2020 – Research for Innovations adopted • Action Plan of the Strategy developed • Draft Law on Higher Education finished • Law on Innovation Activity in amending procedure • Smart Specialization Strategy development in progress • Elaboration of first draft of Intellectual Property Strategy for period 2017-2020 in progress |

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| | | | | | <p>representatives of MEST were also involved in the development of the Strategy's Action Plan that defines measures for the promotion of excellence and relevance in science and innovation ecosystem, specific outcomes (indicators), source of financing and implementing institutions.</p> <p>3. The Law on Higher Education – At the end of October 2016, the central working group (15 members) was formed with the task to prepare the draft of the new Law by the end of 2016. Several members of IF4TM partner institutions were included in this working group (Prof. Dr. Vesna Mandic UKG, Prof. Dr. Dragan Antic UNI, Prof. Dr. Miladin Kostic SUNP).</p> <p>The Draft was built on the existing Law, the Strategy of Education Development in Serbia until 2020, recommendations of previous working groups and opinions gathered from both individuals and HEIs (private and public). Adoption of the Law is expected in June 2017.</p> <p>4. The Law on Innovation Activity regulates the basic principles, aims and organization of application of scientific, technical and technological knowledge, inventiveness and entrepreneurship. Part of this Law is dedicated to the issues of IPR over the results of innovation and development projects, the representatives of IF4TM partner institutions (Prof. Dr. Vesna Mandic UKG) will be included in its improvements and amendments. The</p> | |
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| | | | | | <p>finalization of the Law is expected during 2017.</p> <p>5. Elaboration of Smart Specialization Strategy has started by forming the working group and development of Roadmap. The project team member, Mrs. Marina Vukobratovic Karan (MEST) is engaged in this process.</p> <p>6. The First draft of Intellectual Property Strategy for period 2017-2021 is in the procedure of elaboration. Part of this strategy within Aim 3, is dedicated to education in the field of IP and raising capacity for knowledge transfer in order to improve the application of intellectual property in the economy</p> | |
| 2.3 | Development of new and modification of existing universities' regulatory documents in compliance with new policies and law amendments | 15.09.2016. | Ongoing | RS (UKG, UBG, UNS, UNI, SUNP, BMU, TCAS) | <p>Each Serbian HEIs team informed their management on findings and recommendations provided in the D1.5 Report (based on D1.2, D1.3 and D1.4) during the meetings organized for this purpose. In cooperation with them, priority areas were defined that will be further addressed in terms of adjusting the institutional legal framework with amendments and new legal acts on the national level, as well as the project recommendations.</p> <p>The internal teams of Serbian HEIs defined at those meetings work on the development of new regulatory documents in accordance with agreed priority areas, and their finalization is expected in the following period.</p> <p>Apart from this, two visits of the Serbian partners to EU partner institution were organized to help project team members develop and improve more capacities for the very complex task set out by Act2.3:</p> | <ul style="list-style-type: none"> • Meetings at management level organized at 7 Serbian HEIs • Priority areas defined • Internal teams formed • 2 capacity building visits to EU partners organized • 16 Serbian HEIs staff trained |

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| | | | | | <ul style="list-style-type: none"> • Visit of the Serbian partners to the Danube University Krems (9-11 November 2016). • Visit of the Serbian partners to the University of Maribor (7-9 December 2016). | |
| 2.4 | Capacity building programme for university staff (managers, trainers, administrators) for implementation of the new legal framework for the third mission | 15.03.2017. | Ongoing | RS | Having in mind that this activity starts in M18 (March 2017), until now the project partners have developed and agreed on the action plan, dynamics and defined subactivities for the following six-month period. This was agreed at the SCM meeting in Belgrade. | <ul style="list-style-type: none"> • Activity action plan for Act2.4 adopted at SCM meeting |
| 2.5 | Development and publication of Operational manual for implementation of the third mission with recommendations to faculties/institutes/high schools | 15.02.2017 | Ongoing | RS | This activity has recently started in accordance with the project action plan. The activity will be jointly coordinated by the UKG and UM, with intensified involvement from BMU particularly in the definition of the structure and contents of the Operational Manual. The Manual structure is being developed and will be soon available to all partners for comments and inputs, after which the chapters and sections will be delegated to the most appropriate authors (partners). | <ul style="list-style-type: none"> • Action plan for Act2.5 adopted • Subactivities defined • Tasks delegated |
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Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
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| 2.2 | Development of new policies and law amendments for establishing the third | 15.05.2016. | 14.10.2018. (report) | RS | Legal acts that have been developed and amended will be finalized and adopted in the following period: | <ul style="list-style-type: none"> • Action plan for Strategy adopted • The Law on Higher |

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| | mission of Serbian universities | | | | <ul style="list-style-type: none"> • Action plan for Strategy • The Law on Higher Education • Law on innovation activity • Smart Specialization Strategy • Intellectual Property Strategy for period 2017-2021 | <p>Education adopted</p> <ul style="list-style-type: none"> • Law on innovation activity finalized and adopted • Smart Specialization finalized and adopted • Intellectual Property Strategy for period 2017-2021 adopted |
| 2.3 | Development of new and modification of existing universities' regulatory documents in compliance with new policies and law amendments | 15.09.2016. | 14.06.2017. (first report) 14.10.2018. (updated report) | RS | Universities' regulatory documents will be developed and adopted by 7 Serbian HEIs in accordance with the national policies and laws as well as the recommendations from the D1.5 Benchmarking report | <ul style="list-style-type: none"> • New/modified university regulatory documents developed and adopted at 7 Serbian HEIs • Reports elaborated |
| 2.4 | Capacity building programme for university staff (managers, trainers, administrators) for implementation of the new legal framework for the third mission | 15.03.2017. | 14.07.2018. | RS | <p>Serbian HEIs and WG3 members will prepare capacity building programme, model of agenda and invitation letter.</p> <p>Capacity Building Programme will be organized at five Serbian HEIs</p> <ul style="list-style-type: none"> • University of Kragujevac • University of Belgrade • University of Novi Sad • University of Nis • State University of Novi Pazar <p>After each training, a report will be produced with the results from the satisfaction questionnaires</p> | <ul style="list-style-type: none"> • Number of participants trained • Five trainings organized |

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| | | | | | collected during the training | |
| 2.5 | Development and publication of Operational manual for implementation of the third mission with recommendations to faculties/institutes/high schools | 15.02.2017 | 14.08.2017. | RS, SI, IT, UK, PT, AT | <p>UM, BMU, UKG will jointly develop the structure of the Operational manual that will be commented and updated by all partners' inputs.</p> <p>Based on the adopted structure, partners will provide their contribution to particular chapters.</p> <p>The Operational Manual will be developed by 14.08.2017, but partners agreed that based on experiences and lessons learned from this project, it needs to be updated later during the project.</p> | <ul style="list-style-type: none"> Operational manual developed and published |
| 2.6 | Elaboration of Final report on implementation of third mission activities and their impact in Serbia | 15.08.2018. | 14.10.2018. | RS | <p>Based on the results achieved and activities realized during the project, during the last two months on the project, the Final report on implementation of TM and its activities will be elaborated to present all achievements</p> | <ul style="list-style-type: none"> Final report on implementation of third mission activities and their impact in Serbia developed |

Changes that have occurred in this result since the original proposal:

New elections were conducted in 2016 (February – August) and new Government was established in August 2016. This left a six-month period during which adoption of all legal acts were on hold. This delay caused delay in adoption of new Law on Higher Education, which was not planned in Application Form but certainly has inputs from IF4TM project. This may cause slight delay in the Act2.3.

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| Title and reference number of the work package (WP) | <i>WP3 - Technology transfer and innovation dimension</i> |
| Indicators of achievement and or/performance as indicated in the project proposal | <p>5 new and 2 upgraded INNO platforms operational by M12</p> <p>At least 250 INNO suite users trained by M16</p> <p>5 workshops organized (100 trainees) by M20</p> <p>2 National competitions for best student ideas organized by M33</p> <p>TRL level improved at 7 Serbian HEIs</p> <p>Operational Manual for PoC developed and publicized by M18</p> <p>At least 10 research teams selected by M20 and supported in PoC and IP valuation</p> |

Activities carried out to date to achieve this result:

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
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| 3.1 | Setting-up five new and upgrading two existing INNO platforms for innovation management at seven Serbian HEIs | 15.06.2016. | Ongoing (14.10.2018.) | RS | <p>For the purpose of IF4TM projects seven new INNO platforms were developed and adjusted by INT based on the inputs from partners, Methodology for Competition and the results of testing the working versions by project partners:</p> <ul style="list-style-type: none"> • UKG INNO Student Platform • UBG INNO Student Platform • UNS INNO Student Platform • UNI INNO Student Platform • SUNP INNO Student Platform • BMU INNO Student Platform • TCAS INNO Student Platform <p>As central spot for submitting and developing ideas, the platforms were designed in such a way that they follow every step of the Competition for best student</p> | <ul style="list-style-type: none"> • 7 new Student Inno Platforms developed and launched • 107 ideas posted on platforms • 384 registered users |

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| | | | | | ideas, allowing students to actively participate in development of their ideas within the closed environment on one side, and for reviewers and local administrators to evaluate submitted ideas, monitor the process of their development and follow the phases of the Competition as described in the competition methodology on the other side. Apart from the Competitions that are held in the first half of the year, the platforms will be used for the Open Innovation Campaign in the second half of the year. | |
| 3.2 | Trainings for INNO platforms' users | 15.01.2017. | 14.08.2017. | RS | <p>INT as task leader and developer of the Student Inno Platform provided a set of trainings for the administrators and organizers of local competition from seven Serbian HEIs:</p> <ul style="list-style-type: none"> • Training for INNO platform users at University of Niš (2nd February 2017) for the local administrators of UNI, SUNP and BMU • Training for INNO platform users at University of Belgrade (8th February 2017) for the local administrators of UBG • Training for INNO platform users at University of Kragujevac (13th February 2017) for the local administrators of UKG • Training for INNO platform users at University of Novi Sad (9th February 2017) for the local administrators of UNS and TCAS <p>INT also developed D3.4.2 Manual for administrators of Student Inno Platforms for all seven organizers of the Competition for best student ideas.</p> | <ul style="list-style-type: none"> • 384 users know how to use platforms • 4 trainings for local administrators organized • 15 local administrators at 7 Serbian HEIs trained • D3.4.2 Manual for administrators of Student Inno Platforms developed |

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| 3.3 | Seven two-day Workshops “Methodology guide for innovation” | 15.11.2016. | 07.04.2017. | RS | <p>Workshop programs were designed as two-day events for capacity building of universities’ professors, researchers and students in the area of innovation management, modelling and financing innovation, support to innovative ventures, IP management, etc.</p> <p>Seven workshops were organized:</p> <ul style="list-style-type: none"> • WS at the University of Novi Pazar (23-24 February 2017), 68 registered participants • WS at the University of Nis (2-3 March 2017), 38 registered participants • WS at the University of Kragujevac (9-10 March 2017), 40 registered participants • WS at the University of Novi Sad (16-17 March 2017), 62 registered participants • WS at the University of Belgrade (23-24 March 2017), 139 registered participants • WS at the Belgrade Metropolitan University (5-6 April 2017), 73 registered users • WS at the Technical College of Applied Sciences Zrenjanin (7-8 April 2017), 47 registered users | <ul style="list-style-type: none"> • Workshop programme developed • 7 workshops organized • Presentations prepared • 467 participants trained • Reports on events elaborated |
| 3.4 | National competition for (BSc, MSc, PhD) best ideas of students | 01.11.2016. | Ongoing (14.10.2018.) | RS | <p>For the purpose of organization of the Competition for best student idea, the Methodology for Competition was developed by UKG and UNS team and members of WG2. The Methodology defines competition aims and objectives, rules, evaluation phases, competition timeframe, promotional activities and contact information.</p> <p>The package of accompanying documents were developed for the successful organization:</p> <ul style="list-style-type: none"> • Announcement of the call | <ul style="list-style-type: none"> • Methodology for Competition developed • Supporting documents packages developed • Promotional material designed, printed and distributed • Promotion of |

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| | | | | | <ul style="list-style-type: none"> • Application form • Announcement for media • Table for evaluation of business model and video link • Table for evaluation of pitch presentation at local and national competitions • Table for monitoring of Competition progress <p>The promotional material for Competition was designed, printed and distributed to all competitions organizers and news was published on numerous media. Besides, the Facebook page was created for the wider promotion of the competition and is administrated by UBG and UKG teams.</p> <p>The Competition was launched at all 7 Serbian HEIs in accordance with the dates set in Methodology. The submission of ideas was open from 15 February 2017 until 25 March 2017. The administrative check of submitted ideas was completed and the second phase started.</p> | <p>competition realized</p> <ul style="list-style-type: none"> • Facebook page created and maintained • 7 local competitions launched • 107 ideas submitted • 342 students compete |
| 3.5 | Improving TRL level through implementation of proof-of-concept programme for selected research ideas | 15.03.2016. | 14.10.2018. | | As it was agreed and adopted on the SCM meeting in Belgrade, the launching of this activity was postponed slightly in comparison to original Action Plan. At the moment, the members of WG2 and UKG are working on the structure of the document and delegation of tasks among WG2 members who will provide their contribution to certain sections of the programme. | <ul style="list-style-type: none"> • Revised action plan for Act3.5 adopted |
| 3.6 | IP valuation and commercialization | 15.03.2017. | 14.10.2018. | | This activity starts in M18, however the action plan for the following six months have been already | <ul style="list-style-type: none"> • Action plan for Act3.5 adopted |

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| | strategy for selected research teams | | | | outlined. | |
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Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
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| 3.1 | Setting-up five new and upgrading two existing INNO platforms for innovation management at seven Serbian HEIs | 15.06.2016. | 14.10.2018. | RS | After the first Competition for best student idea is closed, the platforms will be transferred to universities' servers in order to provide their financial sustainability. Apart from this, they will be regularly maintained and used during the second round of Competition and Open Innovation Campaigns. | <ul style="list-style-type: none"> • 7 Student Inno Platforms maintained |
| 3.2 | Trainings for INNO platforms' users | 15.01.2017. | 14.09.2018. | RS | Another set of trainings will be organized for new users and administrators of the Student Inno Platforms when the next Competition for best student idea is launched | <ul style="list-style-type: none"> • Number of users and (new) administrators trained |
| 3.4 | National competition for (BSc, MSc, PhD) best ideas of students | 01.11.2016. | 14.10.2018. | RS | <p>In the following period, seven local Competitions will be completed (next 3 evaluation phases, trainings, local finals) after which a National Competition will be realized (in July 2017).</p> <p>Using the developed Methodology, the Competition for best student ideas will be organized next year as well. New set of promotional material and new set of promotional activities will be realized before launching the Competition.</p> <p>A report is also to be prepared with information on Competitions.</p> | <ul style="list-style-type: none"> • 7 local finals organized closed • Number of ideas at local finals • Number of students at local finals • National competition realized • Number of ideas and students on National final competition • Number of submitted ideas on the next year competition |

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| | | | | | | <ul style="list-style-type: none"> • Number of students participated in the next competition |
| 3.5 | Improving TRL level through implementation of proof-of-concept programme for selected research ideas | 15.03.2016. | 14.10.2018. | RS | <p>Members of WG2 and UKG team will develop the structure of Proof-of-Concept program. Based on the structure, they will provide the contributions to the particular chapters. Final version will be developed by mid of June 2017.</p> <p>Results and achievement in Act3.5 and Act3.6 will be presented in the form of the Report to be available until the end of the project.</p> | <ul style="list-style-type: none"> • Operational manual for Proof-of-concept programme developed • Report on PoC programme implementation produced • TRL level improved |
| 3.6 | IP valuation and commercialization strategy for selected research teams | 15.03.2017. | 14.10.2018. | RS | <p>After development of PoC Operational Manual, at least 10 research teams from seven Serbian HEIs participating on the project will be selected to go through PoC programme, using the criteria defined in the Methodology for selection of research teams that also needs to be developed.</p> <p>Selected research teams will have mentors and consultants during the implementation of Proof-of-Concept program. They will be provided with the support in intellectual property valuation and development of commercialization strategy for their research results. In this area, EU partners will be actively involved in consulting of those research teams.</p> | <ul style="list-style-type: none"> • 10 research teams from seven Serbian HEIs selected • 10 research teams supported in IP valuation and commercialization strategy |

Changes that have occurred in this result since the original proposal:

Act3.1 started later than envisaged in the project application due to the fact that seven Serbian HEIs and INT company were trying to find the most appropriate sustainable models of the platforms. Also, this version of platform (when compared to this developed within WBCInno project) includes more functionalities that follow the phases of competition to a much larger level than before which required extra efforts for adjustments and development of these features. Instead of updating two and developing 5 “software-as-service” platforms, 7 new platforms were developed. They are owned by each Serbian HEIs, installed at HEIs’ domains and servers, which provides financial sustainability without any additional outsourcing costs. For maintenance, 15 local administrators of HEIs were trained.

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| <u>Title and reference number of the work package (WP)</u> | <i>WP4 - Continuing education dimension</i> |
| <u>Indicators of achievement and or/performance as indicated in the project proposal</u> | <p>At least 100 trainees trained in IP management by M33</p> <p>At least 100 participants trained in market strategy by M33</p> <p>At least 50 trainees completed start-up trainings by M33</p> <p>At least 10 study programmes improved with entrepreneurial and IP topics</p> |

Activities carried out to date to achieve this result:

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
|--------------------|--|-------------------|-----------------|--------------|--|--|
| 4.1 | Defining integrative university approach in continuing education dimension | 15.06.2016. | Ongoing | IT, AT, RS | <p>Significant result was produced in the form of D4.1.1 Definition of basic principles for integrative approach in CE dimension elaborated by UNIBA and UKG team which defines the basic principles of integrative approach particularly for continuing education and comparison with the fragmented approach.</p> <p>Within Act4.1, mapping of LLL/CE offer at Serbian HEIs was conducted. UNIBA and DUK team prepared draft Questionnaire for mapping continuing education activities at Serbian HEIs. Since the similar mapping was carried out within the PT&SCHE project, in coordination with their project team from UKG, overlapping and repeating of data was avoided and complementary mapping was carried out.</p> <p>The Questionnaire was adjusted and improved in several iterations by WG3 members, and final version was composed of two online questionnaires: Questionnaire#1 for the HEIs management and Questionnaire#2 for professors and researchers.</p> | <ul style="list-style-type: none"> • Integrative university approach defined • Questionnaire#1 developed • Questionnaire#2 developed • 33 Q1 collected • 712 Q2 collected • CE/LLL offer at 7 Serbian HEIs mapped • Model of mapping categorization developed |

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| | | | | | <p>Questionnaires were sent at all seven Serbian HEIs and their faculties/institutes/departments.</p> <p>The total of 33 questionnaires#1 and 712 questionnaires#2 were collected. Quantitative analysis and categorization of CE programs were completed and presentation of results is in progress.</p> <p>This will lead not only to the centralization of continuing education approach, but also to increased visibility of Serbian offer of non-formal education on the market.</p> <p>The Act4.1 was prolonged due to high fragmentation, which made the assessment and categorization more comprehensive and demanding than expected. However, this had no negative impacts on other project activities, including the activities within the same WP.</p> | |
| 4.2 | Development and delivery of training on IP management | 15.12.2016. | 14.07.2018. | RS | <p>The materials, Power Point presentations, notes, etc. were developed by the representatives of IPOS. They are stored on CDs for further distribution to the organizers of trainings on IP management.</p> <p>The total of five trainings will be organized at Serbian HEIs during May and June. Exact dates are defined in cooperation with IPOS using the Act4.2 and Act4.3 calendar table.</p> <p>First training was organized at the University of Novi Sad on 27 April 2017 with 27 participants.</p> | <ul style="list-style-type: none"> • Training on IP management developed • Material prepared • Material stored on CDs • Act4.2 and Act4.3 calendar table prepared • One training organized (27 participants) |
| 4.3 | Development and delivery of training on market strategy | 15.03.2017. | 14.07.2018. | RS | <p>The UBG team prepared the material and presentations for the trainings on market strategy. During the trainings, relevant experts from each HEIs will be present so that they can apply the same</p> | <ul style="list-style-type: none"> • Action plan for Act4.3 adopted • Material developed |

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| | | | | | training approach for further trainings of staff at their institutions. This topic is also of great importance to the staff of BIs in the Consortium, Competition participants and research teams within Act3.5, which is why their participation was strongly recommended by partners. | |
| 4.4 | Development and delivery of start-up training | 15.12.2016. | 14.07.2018. | RS | <p>Start-up trainings will be organized at seven Serbian institutions during April and May 2017 for the participants of the local Competitions. For this purpose, BINS team prepared the presentations and material necessary for delivery of all four planned modules within this training (Business model development, Business model evaluation, Financing for start-ups and Pitch presentations) accompanied by the relevant literature and maps (Canvas sheets).</p> <p>The trainings will be held by BIs' (BICKG, BINS, BITF) and universities' staff (UNI, SUNP, BMU, TCAS). In order to provide unique training methodology for all HEIs, BINS representatives organized a "training for trainers" in Business Incubator Novi Sad on 21 March 2017, where they introduced the training modules and materials to local trainers.</p> | <ul style="list-style-type: none"> • 4 modules developed (Business model development, Business model evaluation, Financing for start-ups and Pitch presentations) • Material prepared • Training for trainers held • 6 trainers trained |
| 4.5 | Improving the faculties' study programmes including entrepreneurship and IP management topics | 15.03.2017. | 14.09.2018. | RS | Valuable inputs from Act4.1 Questionnaires are used in order to map the programmes where IP and entrepreneurship are already included. Based on this, members of WG3, IPOS and Serbian HEIs teams will provide recommendations on inclusion of the topics on entrepreneurship and IP management into existing curricula. | <ul style="list-style-type: none"> • Action plan for Act4.5 adopted |

Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
|-------------|---|-------------|--|------------|--|--|
| 4.1 | Defining integrative university approach in continuing education dimension | 15.06.2016. | 14.12.2016. Postponed to 14.06.2017. | IT, AT, RS | D4.1 report will be updated with the results of CE/LLL mapping analysis and in accordance with the findings a set of recommendations will be provided and categorization of continuing education activities offer will be presented. | <ul style="list-style-type: none"> • D4.1 Report updated |
| 4.2 | Development and delivery of training on IP management | 15.12.2016. | 14.07.2018. | RS | <p>Another 4 trainings on IP management will be organized at Serbian HEIs.</p> <p>The results will be presented in the Training Reports. Besides of usual statistical data and participants' feedback, the Report will include the training material developed for this purpose.</p> | <ul style="list-style-type: none"> • 4 trainings organized • Number of participants |
| 4.3 | Development and delivery of training on market strategy | 15.03.2017. | 14.07.2018. | RS | Five trainings will be organized at Serbian HEIs followed by the corresponding report on the results of the trainings, structure of participants and training materials. | <ul style="list-style-type: none"> • 5 trainings organized • Number of participants |
| 4.4 | Development and delivery of start-up training | 15.12.2016. | 14.07.2018. | RS | <p>Based on developed materials and four modules, trained trainers will deliver 5 start-up trainings for the participants of the Competition for best student idea.</p> <p>The trainings will be assessed in the accompanying reports.</p> | <ul style="list-style-type: none"> • 5 trainings organized • Number of participants |
| 4.5 | Improving the faculties' study programmes including entrepreneurship and IP management topics | 15.03.2017. | 14.09.2018. | RS | <p>Inputs from mapping will be used to define the study programmes that need to include entrepreneurship and IP management topics.</p> <p>Based on the findings, Final Report on improved faculties' study programmes will be developed.</p> <p>The Report will describe</p> | <ul style="list-style-type: none"> • Study programmes improved with entrepreneurial and IP topics • Final Report on improved faculties' study programmes developed |

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| | | | | | <ul style="list-style-type: none"> • the necessity of introducing these topics into the faculties' curricula • Importance of establishment of 3M at Serbian HEIs • list of IP (developed in cooperation with IPOS) and entrepreneurship topics depending on the target student groups • Detailed review of the topics in terms of description, number and content of the lectures, materials used for teaching, expertise of lecturers, number of students who attended these classes, etc. • Recommendations based on the experience gained within this project. | |
| 4.6 | Final assessment of continuing education activities and follow up recommendations | 15.06.2017. | 14.10.2018. | RS | <p>The results and achievements, as well as the findings from individual WP4 activities, will be presented in the Final report on continuing education activity assessment. It will present:</p> <ul style="list-style-type: none"> • Preview of realized activities • Monitoring results • Conclusions and recommendations | <ul style="list-style-type: none"> • Final report on continuing education activity assessment produced |

Changes that have occurred in this result since the original proposal:

More demanding and more comprehensive mapping of CE/LLL courses was conducted compared with what was planned in the project Application Form for Act4.1. This required the extension of this activity.

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| Title and reference number of the work package (WP) | WP5 - Social engagement dimension |
| Indicators of achievement and or/performance as indicated in the project proposal | <p>Social engagement plans developed by M18 5 Creativity Centres established by M12 and equipped by M18 Workshops organized by CCs (100 trainees) by M30 At least 100 students involved in volunteering At least 25 services/projects with enterprises 10 Open Innovation campaigns</p> |

Activities carried out to date to achieve this result:

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
|-------------|--|-------------|-------------|-------|---|--|
| 5.1 | Defining universities' social engagement plans | 15.08.2016. | 31.03.2017. | RS | <p>UNS as task leader prepared the document D5.1.3 Elaboration of guidelines for development of individual social engagement plans for Serbian HEIs. The document provides the guidelines, instructions and recommended structure to be used by all seven Serbian HEIs in elaboration of their individual Social Engagement Plans. Using this as the base, seven Individual plans were developed, as follows:</p> <ul style="list-style-type: none"> • Individual social engagement plan for University of Kragujevac • Individual social engagement plan for University of Belgrade • Individual social engagement plan for University of Novi Sad • Individual social engagement plan for University of Niš | <ul style="list-style-type: none"> • D5.1.3 Elaboration of guidelines for development of individual social engagement plans for Serbian HEIs • 7 individual social engagement plans produced |

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| | | | | | <ul style="list-style-type: none"> • Individual social engagement plan for State university of Novi Pazar • Individual social engagement plan for High technical college of applicant science in Zrenjanin • Individual social engagement plan for University Metropolitan Belgrade <p>These plans will be updated until the end of the project when general recommendations for development of social engagement dimension based on their findings will be given.</p> | |
| 5.2 | Establishing of five Creativity Centres in Serbia | 15.04.2016. | Ongoing | RS, UK | <p>Based on experiences from running their own Creativity Centre at the University of Brighton, UoB as task leader proposed the Model of Elaborate on the establishment of Creativity Centres in Serbia. They recommended mission and vision, objectives, activities, target groups and end users, space and equipment and staff to be engaged in those Creativity Centres. Based on the UoB model, each Serbian university developed their own Elaborate, defining those aspects but considering the specificities of the institution.</p> <ul style="list-style-type: none"> • Elaborate on the establishment of the Creativity Centre at University of Kragujevac • Elaborate on the establishment of the Creativity Centre at University of Belgrade • Elaborate on the establishment of the Creativity Centre at University of Novi Sad • Elaborate on the establishment of the Creativity Centre at University of Niš | <ul style="list-style-type: none"> • Model of Elaborate on the establishment of Creativity Centres in Serbia developed • Six Elaborates on the establishment of Creativity centres developed • 4 Creativity centres established • Tendering documentation prepared |

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| | | | | | <ul style="list-style-type: none"> • Elaborate on the establishment of the Creativity Centre at State university of Novi Pazar • Elaborate on the establishment of the Creativity Centre at University Metropolitan Belgrade <p>Although it was planned to establish five Creativity Centres, BMU expressed their interest to establish one at their university which will result in having six Creativity Centres in Serbia as the results of this project.</p> <p>Until now, four Creativity Centres have been established and Decisions were adopted by universities' Senates and Councils while the remaining two are already in the procedure of adoption:</p> <ul style="list-style-type: none"> • Decision on the establishment of Creativity Centre (UKG) • Decision on the establishment of Creativity Centre (SUNP) • Decision on the establishment of Creativity Centre (UNS) • Decision on the establishment of Creativity Centre (BMU) <p>The fifth Creativity Center in Nis is in the adoption procedure.</p> <p>Purchase of equipment is in progress. Necessary changes were made to the intital specification (based on the inputs from Elaborate) and approval was received from Project Officer in January 2017. Very comprehensive tendering documentation was</p> | |
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| | | | | | developed on 330 pages (out of which the models of contracts are on more than 200 pages) with 13 lot included, due to the fact that the equipment needs to be purchased through national joint tendering procedure (more details are presented in the Section Equipment). | |
| 5.3 | Development and delivery workshops on entrepreneurship and creative thinking for pupils and students | 15.01.2017. | 14.09.2018. | RS | Since Act5.3 is in its initial phase, so far the Action plan was adopted for the following period and other steps have been initiated accordingly. | <ul style="list-style-type: none"> Action plan for Act5.3 adopted Sub-activities initiated |
| 5.4 | Non-discipline volunteering by students | 15.03.2017. | 14.08.2018. | RS | This activity started in this project month, and currently BICKG team is preparing the methodology for organization of volunteering activities. | <ul style="list-style-type: none"> Action plan for Act5.4 adopted Sub-activities initiated |
| 5.5 | Unlocking and mobilizing university resources to society and enterprises needs | 15.03.2017. | 14.08.2018. | RS | Act5.5 starts in this month. Action plan was adopted on the SCM meeting in Belgrade. | <ul style="list-style-type: none"> Action plan for Act5.4 adopted |
| 5.6 | Open-innovation campaigns on INNO platforms in collaboration with enterprises | 15.12.2016. | 14.10.2018. | RS | It was agreed by the project Consortium that due to the nature of the activity and the fact that the Competition for best student idea is open until July 2017, that Open Innovation Campaigns should be launched after the Competition. In this way, 7 new developed Inno platforms can be used for both activities each year. | <ul style="list-style-type: none"> Action plan for Act5.5 adopted |

Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
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| 5.1 | Defining universities' social engagement | 15.08.2016. | 14.10.2018. Updated | RS | Already developed Individual Social Engagement Plans will be updated until the end of the project | <ul style="list-style-type: none"> 7 updated Individual Social Engagement Plans |

| | plans | | plans | | based on the experiences and lessons learned. | |
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| 5.2 | Establishing of five Creativity Centres in Serbia | 15.04.2016. | 14.10.2018. | RS | Another two Creativity Centres will be established in the following months and Decisions will be publically available at the project website. Upon the purchase of equipment, Creativity Centres will be equipped and operational. At the end of the project, a Report will be produced on activities and results of 6 Creativity Centers. | <ul style="list-style-type: none"> • Two more Creativity centres established • 7 Creativity centres equipped and operational • Report on activities of 6 Creativity Centers |
| 5.3 | Development and delivery workshops on entrepreneurship and creative thinking for pupils and students | 15.01.2017. | 14.09.2018. | RS | <p>Material for organization of Workshops about creative thinking will be developed by BITF with the assistance of University of Brighton, whose team will prepare the model of WS program. WS on entrepreneurship will be developed initially by BITF, and complemented by CCs of HEIs.</p> <p>Once they are equipped, Creativity Centres will include these workshops in their regular activities. They will be held by trained staff and delivered to students and pupils at regular basis (as one of the sustainable activities of the centres).</p> <p>The Report will be developed upon the realization of workshops.</p> | <ul style="list-style-type: none"> • Workshop program developed • Workshops delivered • Number of WS participants • Reports on held WSs |
| 5.4 | Non-discipline volunteering by students | 15.03.2017. | 14.08.2018. | RS | <p>BICKG team develop methodology for organization of volunteering activities including</p> <ul style="list-style-type: none"> • list of recommended activities • partners to be involved • duration of volunteering • monitoring principles and tools • Indicators of progress • Legal act defining recognition of student volunteering activities (ECTS credits | <ul style="list-style-type: none"> • Methodology for organization of volunteering activities developed • Volunteering activities realized • Number of volunteers • Report on volunteering produced |

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| | | | | | <p>assigned), models of UBG and UNI, etc.</p> <p>Based on the methodology, a set of volunteering activities will be provided for students and users of Creativity Centres.</p> <p>The progress of this activity will be presented in the Report.</p> | |
| 5.5 | Unlocking and mobilizing university resources to society and enterprises needs | 15.03.2017. | 14.08.2018. | RS | <p>University of Kragujevac, University of Novi Sad and University of Belgrade have already conducted the initial mapping of the research and innovation potential and existing data will be updated and/or expanded.</p> <p>However, other Serbian HEIs in the Consortium will choose the best model for unlocking their resources, by either using the existing model, methodology and questionnaires from those two universities to create their own catalogues of research and innovation potential or to use the questionnaire only to collect the data and publish the list of mapped resources on the university websites.</p> <p>This activity was included in the Strategy “Research for Innovations” (adopted in March 2016) by introducing top-down strategic projects with topics important for several ministries where promising research teams can participate.</p> | <ul style="list-style-type: none"> • 25 services/projects with enterprises • University resources unlocked |
| 5.6 | Open-innovation campaigns on INNO platforms in collaboration with enterprises | 15.12.2016. | 14.10.2018. | RS | <p>In the following period, Methodology for Open Innovation Campaign will be developed.</p> <p>Based on the Methodology, at least ten campaigns will be organized at seven Serbian HEIs as calls for submitting ideas on topics defined by enterprises.</p> <p>Open Innovation Campaigns will be realized</p> | <ul style="list-style-type: none"> • Methodology developed • At least 10 Open Innovation Campaigns realized • Number of participants |

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| | | | | | through Inno platforms in the second half of the year (after the Competition for best student idea). The progress in this activities will be described in the form of the Report. | <ul style="list-style-type: none"> • Report produced |
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Changes that have occurred in this result since the original proposal:

Act5.2 – In application form it was planned to establish five Creativity Centres. However, one of Serbian HEIs that wasn't planned joined this initiative (Belgrade Metropolitan University) since it recognized the importance of having this kind of unit for the development of creativity and entrepreneurship. So, as the results of the project, there will be six creativity centres.

Due to changes in initial equipment specification for which approval was obtained from Project Officer, then the specific national rules and restrictions that need to be applied for the joint tendering procedure, purchase of equipment was delayed as explained in the Section Equipment.

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| <u>Title and reference number of the work package (WP)</u> | WP6 - Quality control and monitoring |
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| <u>Indicators of achievement and or/performance as indicated in the project proposal</u> | QCM Manual developed by M3 Metrics for third mission defined by M20 |
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Activities carried out to date to achieve this result:

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
|-------------|--|-------------|-------------|-------|--|--|
| 6.1 | Developing quality control and monitoring manual | 15.11.2016. | 04.05.2015. | RS | <p>As planned in the Application Form and project Action Plan, the UKG team developed the D6.1 Quality Control and Monitoring Manual in December 2015. The Manual outlines the main definitions related to quality management (processes for planning and executing the project activities in order to ensure the highest possible quality; minimum principles, requirements and processes needed to implement an effective quality assurance and control). It also provides nine templates as annexes of the Manual:</p> <ul style="list-style-type: none"> • Annex A to QCM Manual Checklist for review of deliverable • Annex B to QCM Manual word document template • Annex C to QCM Manual ppt template • Annex D to QCM Manual attendance template • Annex E to QCM Manual participant feedback form • Annex F to QCM Manual event report template (partner) • Annex G to QCM Manual risks monitoring | <ul style="list-style-type: none"> • D6.1 Quality Control and Monitoring Manual developed • 9 annexes produced • D6.1 Quality Control and Monitoring Manual updated |

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| | | | | | <p>sheet</p> <ul style="list-style-type: none"> • Annex H to QCM Manual List of deliverables • Annex I to QCM Manual news template <p>All partners are using the quality control and monitoring procedures in the realization of project activities, as well as the templates provided in the Manual.</p> <p>The Manual was updated in May 2016 upon the publication of new Guidelines for the Use of the Grant.</p> | |
| 6.2 | Defining metrics for third mission activities | 15.03.2017. | 14.10.2018. | RS, AT | <p>Act6.2 was initiated and D6.2.1 Proposed structure for D6.2 Metrics for monitoring the third mission activities was developed by DUK team, with the list of metrics to be used. Further activities will be implemented in accordance with the adopted Action Plan.</p> | <ul style="list-style-type: none"> • D6.2.1 Proposed structure for D6.2 Metrics for monitoring the third mission activities developed • List of metrics proposed |
| 6.3 | Internal project monitoring | 15.12.2016. | 14.10.2018. | RS, IT, PT, AT, SI, UK | <p>Internal project monitoring is realized by all partners at different levels and using different tools:</p> <ul style="list-style-type: none"> • Quality assurance project team (QAPT) – five members • Local project teams – responsible for management and quality assurance at the level of each participating institution • The Quality Control and Monitoring manual – defines processes for planning and realization of the project activities in terms of quality • Action plan – used for planning of forthcoming activities and monitoring of the achieved results | <ul style="list-style-type: none"> • Project monitored efficiently within consortium • Action plan regularly updated • Trello platform launched and updated • DropBox launched and filled in with material • Monitoring visit organized • Recommendations from the feedback from |

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| | | | | | <ul style="list-style-type: none"> • Trello platform – project communication and coordination, document management, etc. • Drop Box – dissemination and archiving of large files (PPTs, photos, etc.) • LFM indicators – regularly monitored • Internal monitoring at the level of Rectorate <p>Within this activity, a preventive monitoring visit to IF4TM and the University of Kragujevac was organized on 11th May 2016 in the university's Rectorate. The representatives of Serbian Erasmus Plus Office were Ms. Ivana Zivadinovic and Mr. Nemanja Dragicevic, and besides them the representatives of University of Kragujevac as coordinating institution and other Serbian partners attended the meeting as well.</p> <p>Based on the findings from the monitoring, a feedback was provided with the conclusions and recommendations for successful implementation of project activities.</p> <p>During the SCM meeting in Novi Pazar (September 2017), partners agreed that the received feedback did not reflect the actual state of activities and project progress, which is why they unanimously decided to send their comments to the feedback. The comments were outlined at the meeting and sent later by the Project Coordinator to the NEO Office in Serbia.</p> <p>Measures taken based on the recommendations provided are described in Section Previous recommendations/follow up of this Report.</p> | monitoring visit analysed and necessary steps taken |
| 6.4 | External project monitoring | 15.04.2016. | 14.10.2018. | All | External project monitoring is provided with the transparent posting of all project results, deliverables, events reports, etc. on the project website. Also, on | <ul style="list-style-type: none"> • Project results posted on website • Activities and mid-results |

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| | | | | | Trello platform, an access was given to representative of Serbian NEO responsible for monitoring of IF4TM project who can follow the results and mid-results produced during the first half of the project implementation period. | monitored through Trello platform by Serbian NEO representative |
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Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
|-------------|---|-------------|-------------|------------------------|---|---|
| 6.2 | Defining metrics for third mission activities | 15.03.2017. | 14.10.2018. | RS, AT | <p>Based on developed structure and recommended set of metrics, final structure of deliverable will be adopted based on the partners' comments. The D.2 deliverable will be further developed with partners' inputs and contribution and its final version will be completed by M20.</p> <p>The document will be updated and revised until the end of the project based on experience from implementing third mission activities within IF4TM</p> | <ul style="list-style-type: none"> • D6.2 Defining metrics for third mission activities developed and updated |
| 6.3 | Internal project monitoring | 15.12.2016. | 14.10.2018. | RS, IT, PT, AT, SI, UK | <p>This is continuous activity that will be implemented throughout the whole project using the LFM metrics, action plan, Quality Control and Monitoring, management structures responsible for various aspects of quality control, etc.</p> | <ul style="list-style-type: none"> • Project monitored efficiently within consortium |
| 6.4 | Monitoring metrics for third mission activities | 15.08.2017. | 14.10.2018. | RS | <p>Final monitoring report on third mission metrics will be developed by the end of the project (M36). The Report will include the metrics defined in Act6.2 and recommended mechanisms for their monitoring. Defined metrics will also be used to monitor the project activities' progress, their impact and efficiency.</p> <p>During the project, the list of metrics will be revised and updated.</p> | <ul style="list-style-type: none"> • Final monitoring report on third mission metrics developed • Metrics defined and updated |

Changes that have occurred in this result since the original proposal:

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| <u>Title and reference number of the work package (WP)</u> | WP7 - Dissemination and exploitation |
| <u>Indicators of achievement and or/performance as indicated in the project proposal</u> | Dissemination and Exploitation plan defined by M6 Project visual identity designed by M2 Web-site launched by M3 Final report on 3rd mission activities 10 good practices 10 Info days (300 part.) Final conference proceedings |

Activities carried out to date to achieve this result:

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
|--------------------|--|-------------------|-----------------|--------------|--|--|
| 7.1 | Elaboration of Dissemination and exploitation plan | 15.12.2016. | 08.03.2016. | RS | UNI team elaborated the D7.1 Dissemination and Exploitation Plan which defines dissemination and exploitation strategy, target groups, project exploitation after the end of the project, dissemination tools, events, calendar. The Plan gives also a preview of promotional material produced by that time. Based on this Plan, Plan for additional dissemination activities in 2016 was elaborated by all partners with more detailed description of promotional and dissemination activities. | <ul style="list-style-type: none"> • D7.1 Dissemination and Exploitation Plan developed • Plan for additional dissemination activities in 2016 developed |
| 7.2 | Design of the project visual identity | 15.10.2016. | 14.12.2015. | RS | Design of the project visual identity was developed at the beginning of the project, following the visibility rules defined by EACEA. For that purpose, following materials were designed, printed and | <ul style="list-style-type: none"> • Visual identity designed • Promo material designed, printed and distributed |

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| | | | | | <p>distributed to all partners by UKG:</p> <ul style="list-style-type: none"> • Project logo • Flyers (10000 pcs.) • Posters (200 pcs.) • Bags (500 pcs.) • Roll-up (1 pcs.) • Pens (300 pcs.) • Notebooks (550 pcs.) • Folders (1000 pcs.) • Visit card holders (500 pcs.) <p>For the purpose of promotion of the Competition, 7 sets of promotional materials were designed, printed and distributed to seven Serbian HEIs.</p> <ul style="list-style-type: none"> • UKG and BICKG (10 posters, 240 flyers) • UBG and BITF (10 posters, 230 flyers) • UNS and BINS (10 posters, 230 flyers) • UNI (5 posters, 200 flyers) • SUNP (5 posters, 200 flyers) • TCAS (5 posters, 200 flyers) • BMU (5 posters, 200 flyers) | <ul style="list-style-type: none"> • Project logo • 10000 flyers • 200 posters • 500 bags • 1 roll-up • 300 pens • 550 notebooks • 1000 folders • 500 visit card holders • Promo material for Competition for best student idea designed, printed and distributed • 50 posters • 1500 flyers |
| 7.3 | Design and upgrade the project web site | 15.10.2015. | 14.10.2018. | RS | <p>The project website was designed and launched by UKG at the beginning of the project as planned in the Action Plan. The website is regularly updated and filled in with all relevant information, news, project results, publications, etc. by UKG team.</p> <p>The structure and other relevant aspects of the website are described in more details in the Section Visibility.</p> | <ul style="list-style-type: none"> • Project website designed, launched and maintained |
| 7.6 | 10 Info days and other raising awareness | 15.02.2016. | 14.09.2018. | RS | <p>Project partners were very active in promotion of project, its activities and results, as it can be seen</p> | <ul style="list-style-type: none"> • Project and its activities promoted |

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| | events | | | | <p>here and here. The project was promoted in fairs, conferences, festivals of science, bulletins, newspapers, meetings, TV shows, researchers' nights, within other projects' events, etc.</p> <p>Apart from these, Serbian HEIs held 9 info days for students related to the promotion of project and particularly Competition for best student ideas:</p> <ul style="list-style-type: none"> • Info-day at SUNP (20 February 2017, 20 participants) • Two Info-days at UKG (07 and 08 March 2017, 34 participants) • Info-day at UNI (07 March 2017, 60 participants) • Four Info-days at UBG (06, 08, 09 and 13 March 2017, 217 participants) • Info-day at TCAS (24 March 2017, 33 participants) <p>For the purpose of organization of these Info-days, UNI team as task leader prepared the whole set of material, presentations, etc. to be used by all Serbian HEIs.</p> <ul style="list-style-type: none"> • Call for info day • Manual for using the Student Inno Platform (.ppt) • Competition course (.ppt) • Competition rules (.ppt) • Presentation of competition (.ppt) • Project presentation (.ppt) | <ul style="list-style-type: none"> • 9 info days organized • 364 participants of info days • Materials for info days prepared |
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Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
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| 7.3 | Design and upgrade the project web site | 15.10.2015. | 14.10.2018. | RS | The website will be regularly maintained and updated with the new information, news, results, etc. by UKG team. | <ul style="list-style-type: none"> Project website regularly maintained |
| 7.4 | Defining institutional policies to promote university third mission dimensions and activities | 15.04.2017. | 14.09.2017 | RS, IT, UK | <p>UNIBA and UoB will provide the set of recommendations for promotion of universities' TM and its dimensions in the form of Review (M23).</p> <p>Based on these recommendations, Serbian HEIs will update their website and platforms (if any) with new information related to TM policies</p> | <ul style="list-style-type: none"> Review on institutional policies to promote university third mission dimensions and activities developed Recommended measures applied by Serbian HEIs |
| 7.5 | Good practices on Technology transfer and Innovation activities at Serbian universities | 15.07.2017 | 14.08.2018. | RS | <p>Good practices from Serbian HEIs in the areas of technology transfer and development of innovations will be presented in the Report on good practices (M34). It will consist of non-confidential information about developed technologies and realized innovations.</p> | <ul style="list-style-type: none"> Report on good practices produced 10 good practices presented |
| 7.6 | 10 Info days and other raising awareness events | 15.02.2016. | 14.09.2018. | RS | <p>Second round of info days for promotion of Open – innovation campaigns will be organized during summer 2017.</p> <p>Also, a set of info days will be organized for the next Competition for best student ideas.</p> <p>Project and its results will be continually promoted through various media (newspaper articles, TV shows, websites, events, etc.)</p> | <ul style="list-style-type: none"> Number of organized info days Number of participants Project promoted in various media |
| 7.7 | Final Conference on university third mission | 15.11.2017 | 14.09.2018. | RS | The Final Conference on university third mission will be organized in the third project year. This will | <ul style="list-style-type: none"> Final Conference organized |

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| | | | | | <p>be an opportunity to present achievement made at Serbian HEIs in the previous period in the areas of knowledge transfer and innovation, continuing education and social engagement.</p> <p>The Call for papers will be published and submitted papers will be included in the Conference Proceedings by M35</p> | <ul style="list-style-type: none"> • Number of participants • Number of papers submitted • Conference Proceedings published |
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Changes that have occurred in this result since the original proposal:

Since we are in development phase of TM dimensions we decided to postpone the start of Act7.4 until April 2017.

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| <u>Title and reference number of the work package (WP)</u> | WP8 - Project overall management |
| <u>Indicators of achievement and or/performance as indicated in the project proposal</u> | Manual for Contractual and Financial Management by M2 1 kick off and 6 SC meetings 2 reports to EACEA 51 Partners' Reports |

Activities carried out to date to achieve this result:

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity carried out | Specific and measurable indicators of achievement |
|--------------------|--|-------------------|--|--------------|---|---|
| 8.1 | Elaboration of Manual for contractual and financial management | 15.10.2015. | 14.12.2015. first version 04.05.2016. Second version 14.09.2016. Third version | RS | <p>As planned in the Application Form, UKG team developed the D8.1 Manual for contractual and financial management (first version) in December 2015. The main objective of the Manual defines the procedures for financial and technical management, the communication between the project coordinator and other beneficiaries. It covers the Contractual (management structure, co-financing, publicity obligations) and Financial (technical and financial reporting, eligibility of costs, supporting documents) management. It also includes 5 annexes:</p> <ul style="list-style-type: none"> • Annex I Technical report • Annex II Partner financial report • Annex III Request for payment • Annex IV Supporting documents • Annex V Unit costs for staff, travel and costs of stay defined by EACEA. <p>Since Manual was built on the provisions and rules</p> | <ul style="list-style-type: none"> • D8.1 Manual for contractual and financial management (first version) developed • 5 annexes developed • D8.1 Manual updated twice • D8.1 Manual applied in every day management |

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| | | | | | <p>defined in the Guidelines for the Use of the Grant, Grant Agreement and suggested model of Partnership Agreement, with the new version of Guidelines (published in May 2016), UKG team updated accordingly the D8.1 Manual. Another update of the D8.1 Manual was upon the publication of Reporting forms (September 2016).</p> <p>The Manual is used for every day financial management at all partner institutions.</p> | |
| 8.2 | Overall project management | 15.10.2015. | 14.10.2018. | All partners | <p>The management structure was adopted at the kick-off meeting in December 2015 by the Project Consortium (Decision on the forming of IF4TM management structures) and revised in June 2016.</p> <p>Grant Agreement was signed between the EACEA and University of Kragujevac in December 2015.</p> <p>Two separate Partnership Agreements were prepared with 8 annexes due to specificities of partners, and sent to Project Officer.</p> <p>For the financial management of the project, the Project Coordinator prepared and distributed to all partners cash flow tables for each budget categories, D8.1 Manual for Financial and Contractual Management, Guidelines for the Use of the Grant and presentation for Financial and Technical Reporting.</p> <p>There were two deadlines for submitting the partners' reports until now: 15 October 2016 (additional deadline for financial reports) and 1 March 2017 (regular deadline for financial/technical reports).</p> <p>Communication is realized using various mechanisms: emails, personal meetings, telephone, project website and Trello platform.</p> | <ul style="list-style-type: none"> • Management structure adopted • Management structure revised • Grant Agreement signed • 2 Partnership Agreements signed • Financial management carried out in accordance with the E+ rules • Communication tools established • 4 Working Groups established • 6 WG meetings held • Minutes on the WG meetings |

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| | | | | | <p>4 Working Groups were formed:</p> <ul style="list-style-type: none"> • WG1 for analysis, development and improvement of strategies and laws in the Republic of Serbia related to the third mission of universities, formed by the Decision of the Ministry of Education, Science and Technological Development (focused on WP1 and WP2) • WG2 for development and monitoring of the third mission dimension “Technology transfer and innovations”, formed by the Decision of the University of Kragujevac (focused on WP3) • WG3 for development and monitoring of the third mission dimension “Continuing education”, formed by the Decision of the University of Kragujevac (focused on WP4) • WG4 for development and monitoring of the third mission dimension “Social engagement”, formed by the Decision of the University of Kragujevac (focused on WP5) <p>Meetings of the WGs were held:</p> <ul style="list-style-type: none"> • Meeting of working groups (WG) leaders, University of Nis, 30. September 2016 • First meeting of WG2, Ministry of Education, Science and Technological Development in Belgrade, 22 October 2016 • First meeting of WG3, Ministry of Education, Science and Technological Development in Belgrade, 22 October 2016 | |
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| | | | | | <ul style="list-style-type: none"> • First meeting of WG4, Ministry of Education, Science and Technological Development in Belgrade, 22 October 2016 • Second meeting of WG2, University of Novi Sad, 29 November 2016 • Second meetings of WG3, University of Novi Sad, 29 November 2016 <p>After each meeting. Minutes were developed.</p> | |
| 8.3 | Local project management | 15.10.2015. | 14.10.2018. | All partners | <p>Local project management is carried out by all partners at the level of their institution. The local management is realized using:</p> <ul style="list-style-type: none"> • Logical Framework Matrix • Work Plan • Budget and cash flow tables • Steering Committee meetings • Monitoring visits • Questionnaires / satisfaction surveys of target groups • Trello platform. | <ul style="list-style-type: none"> • Project well managed locally • LFM applied • WorkPlan followed • Cash flow tables updated • SC meetings held • Monitoring visit organized • Questionnaires on satisfaction collected and assessed • Trello platform updated with material |
| 8.4 | Steering Committee meetings | 15.11.2015. | 14.09.2018. | RS | <p>Project members meetings include one kick off meeting and three Steering Committee Meetings:</p> <ul style="list-style-type: none"> • Kick off meeting, University of Kragujevac, 3 and 4 December 2015, Minutes available on Trello • First SCM meeting, University of Nis, 19 and 20 May 2016, Minutes available on | <ul style="list-style-type: none"> • One kick off meeting held • Minutes on kick-off meeting produced • 3 SC meetings held • Minutes on each SC meeting produced and |

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| | | | | | <p>Trello</p> <ul style="list-style-type: none"> • Second SCM meeting, University of Novi Pazar, 22 and 23 September 2016, Minutes available on Trello • Third SCM meeting, University of Belgrade, 21 and 22 March 2017, Minutes available on Trello | posted on Trello |
| 8.5 | Reporting | 15.09.2016. | 14.10.2018. | All partners | <p>This activity includes the technical and financial reporting on the project, both by Project Coordinator towards the EACEA and the partners towards the Project Coordinator.</p> <p>Until now, there were two deadlines for project reporting</p> <ul style="list-style-type: none"> • 15 October 2016, financial reporting • 1 March 2017, technical and financial reporting <p>With exception of two government bodies whose financial management is carried out by UKG, all other 15 partners have obligation to submit their financial reports. Until now</p> <ul style="list-style-type: none"> • 13 partners reports have been submitted, out of which 5 fulfilled the conditions for the 2nd instalment, 5 were returned for corrections, and 3 are being checked • 10 technical reports have been delivered <p>Another level of reporting was from University of Kragujevac towards its management related to the technical implementation of project activities. Until now, two report were submitted;</p> <ul style="list-style-type: none"> • First internal report, April 2016 | <ul style="list-style-type: none"> • Two partners' financial reports (one regular and one additional) • One technical partners' report • Two internal report on progress activities at the University of Kragujevac • Technical report produced |

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| | | | | | <ul style="list-style-type: none"> • Second internal report, January 2017 <p>This Report is the part of Act8.5 in accordance with the obligation of the Project Coordinator.</p> | |
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Activities to be carried out to achieve this outcome (before the end of the project)

| Activity N° | Activity Title | Start date | End date | Place | Description of the activity to be carried out | Specific and measurable indicators of progress |
|-------------|-----------------------------|-------------|-------------|--------------|---|---|
| 8.2 | Overall project management | 15.10.2015. | 14.10.2018. | All partners | <p>Regular technical and financial project management will be realized in accordance with E+ rules.</p> <p>Partners will be regularly informed at SCM meetings on the progress on technical and financial activities.</p> <p>Based on the PA provisions and submitted partners reports, next instalments will be transferred to partners.</p> <p>Final instalment will be transferred to partners in accordance with PA based on the level of expenditures approved by the EACEA.</p> | <ul style="list-style-type: none"> • Project managed well • Instalments transferred to partners • Communication well realized • Partners informed on project progress |
| 8.3 | Local project management | 15.10.2015. | 14.10.2018. | All partners | <p>Regular local management will be realized in accordance with the accepted methodology.</p> | <ul style="list-style-type: none"> • Project well managed at the level of partner institutions |
| 8.4 | Steering Committee meetings | 15.11.2015. | 14.09.2018. | RS | <p>Another 3 SCM meetings will be organized to discuss and present the progress of project activities both technical and financial.</p> <p>Minutes on each meeting will be produced and posted on Trello platform.</p> <p>Action plan will be regularly updated.</p> | <ul style="list-style-type: none"> • 3 SC meetings held • Minutes produced |
| 8.5 | Reporting | 15.09.2016. | 14.10.2018. | All partners | <p>The partners will have at least two more regular deadlines for submitting their financial and technical</p> | <ul style="list-style-type: none"> • At least two partners reports submitted |

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| | | | | | <p>reports.</p> <p>In the next year, UKG team will prepare regular internal report on progress of project activities.</p> <p>Final technical and financial reports will be developed and submitted by Project Coordinator in cooperation with project partners.</p> | <ul style="list-style-type: none"> • Internal report on progress of project activities • Final financial and technical report submitted |
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Changes that have occurred in this result since the original proposal:

The management structure was changed compared to one adopted at the beginning of the project. Its two members are reassigned to the International Project Office of the University of Kragujevac. However, they still support the Project Coordinator in all aspects as within PST team, which reduced any risk of this kind of change.

